

United Board Faculty Scholarship Program

2016-2017 Program Guidelines

Introduction

The United Board Faculty Scholarship Program supports junior faculty to pursue post-graduate degree study at the master's or doctorate levels. United Board scholarships are designed as opportunities for faculty enrichment for developing colleges and universities in the United Board network in Asia which need to upgrade their teaching faculty, have a plan for faculty development, and are committed to providing Whole Person Education for their students. Over the last two decades, hundreds of young scholars have benefited from the program.

Candidates are required to study in English-medium graduate degree programs based at universities in the United Board network within Asia but located outside of their home countries. A list of our network universities and their English-medium degree programs can be found on our website.

The United Board is prepared to contribute up to US\$ 10,000 of scholarship support per scholar per year. Grantees showing satisfactory progress in their doctoral programs generally may renew their scholarships for a maximum of four years; master's level students may receive up to two years of support. Additional support for field research related to a doctoral dissertation in the final year is possible, and a request should be submitted when applying for scholarship renewal.

In some cases, the host university will cost-share with the United Board to bring the total scholarship support to a level that is affordable for the period of study. United Board scholarships generally cover tuition, room and board and a modest monthly allowance. In some high-cost cities, it may be necessary for the scholar and/or the home institution to supplement the financial assistance.

Based on prior agreements, the United Board will transfer scholarship funds to the **host university**, to be made available for disbursement to the scholars upon enrollment. The United Board Faculty Scholarship Program does not support expenses for spouses or family members.

Eligibility

United Board Faculty Scholarship candidates should:

- Be currently employed at a university in the United Board network*;
- Have a record of academic excellence, and show evidence of outstanding potential for professional advancement in teaching;

- Be under 40 years of age at the time of application: September 30, 2015;
- Be committed to return to their home institution after completion of the degree;
- Have at least 2-3 years of teaching experiences and service at their home institution. All academic disciplines are eligible;
- Be conversant in English (TOEFL and/or IELTS results may be required for some host institutions).

** Please refer to the United Board website for a list of eligible home institutions. Those that are not on the list but are interested in this program could contact our staff for inquiries related to the institutional eligibility. Please note that eligible institutions should have at least participated in one of the following United Board programs in the past: United Board Fellows Program, United Board Faculty Scholarship Program, Asia University Leaders Program, and Small Grants and/or Institutional Grants Program.*

Application Summary

The deadline to submit the scholarship application is **September 30, 2015** for candidates seeking admissions for fall 2016 entry. (Note that Korean and Japanese universities may begin their academic year in spring 2016.)

Applicants should research university websites for the programs, admission requirements, TOEFL or IELTS exams if required, and information on tuition and living costs, prior to applying for the United Board Faculty Scholarship.

Applicants should first apply to the United Board with the completed online application dossier listed below. After evaluation, the United Board will refer eligible candidates to potential host universities. Candidates who have been referred to a university by the United Board should immediately follow the standard process to complete their application for admission. The United Board will share a copy of the candidate's United Board Faculty Scholarship Program Application dossier with the potential host university.

Based on the academic interests of the candidate and the needs of the home institution, the United Board may suggest degree programs or host institutions to the candidates. A second master's degree in a different academic field is also acceptable. Scholarship recipients at the master's level may return for doctoral study at a later date. Field study components of the degree may be completed in the home country of the scholar if approved by the host institution, using United Board Faculty Scholarship funds for this purpose.

Applications sent directly to the university without, or prior to, United Board referral will not be considered for United Board scholarships. Applicants may indicate up to three university programs where they wish to study. If admission to the preferred program is not forthcoming, the United Board may suggest an alternative academic program. Only applicants who are offered admission by a host university will be awarded the United Board Faculty Scholarship.

Important Timeline:

- September 30, 2015 – Application deadline
- October 31, 2015 – Evaluation by the United Board and referral to potential host universities
- April 30, 2016 – Admissions decisions by host universities (candidates shall notify the United Board of their admissions status and choice of university by this date)
- Late May, 2016 – Announcement of scholarships

Application Requirements:

Candidates can choose to fill out the online application (strongly recommended), and email all the supporting documents in electronic copy format. Alternatively, they can opt for the paper application which can be downloaded from the United Board website.

1. Application Form
2. Curriculum Vitae (CV)
3. Transcript of Prior Post-Secondary Academic Study
4. Personal Statement
5. Three Reference Letters

The United Board will not charge any application or service fee. The host universities, however, may charge an application fee.

Reference Letters:

- 1). A letter of approval from the Head of Institution indicating that, if the scholarship is approved by the United Board and the host university, a leave of absence will be granted for the period of study and that a position will be held for the scholar upon return;
- 2). An academic reference from a faculty member who knows the applicant's work;
- 3). A professional reference from a supervisor or colleague at the home institution regarding their teaching and/or administrative performance.

The United Board will arrange interviews via phone or electronic video format with shortlisted candidates to assess their English level, their experience in teaching or administration, and their general readiness for advanced academic study.

Scholarship Renewal

Scholars must take the responsibility to submit the complete scholarship renewal documents, including their latest transcript and a report from advisor on academic progress to the United Board after each academic year. Satisfactory progress will entitle the scholar to continue receiving his/her United Board scholarship. There is no need to submit an additional application each year.

More information can be found at:

<http://www.unitedboard.org/PROGRAMS/FacultyDevelopment/FacultyScholarshipProgram.aspx>

Contact Information:

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